

## GENERAL RULES

### 1 NAME, OBJECT AND ADDRESS

The Club shall be called the "Emsworth Slipper Sailing Club"; the burgee of the Club shall be a white slipper on a green field. The object of the Club is to encourage amateur sailing and boating and to provide and maintain a Clubhouse and social facilities. The address of the Club is The Quay Mill, South Street, Emsworth, Hants PO10 7EQ.

### 2 CONSTITUTION

The Club shall consist of the President, Vice President (who shall be the previous Commodore), Honorary Vice Presidents for life (who shall be all other former Commodores) and others in accordance with the categories of Members hereinafter defined whose total number may be limited by the Committee.

The freehold and leasehold property of the Club shall be vested in not more than four Trustees who shall be appointed by the Committee and who shall hold office until death or resignation or until removal from office by the Committee, to be dealt with by them as the Committee may from time to time direct. The Trustees shall be indemnified against risk and expense out of the Club property. The Trustees shall be entitled to attend all meetings of the Committee with power to vote. The Trustees shall notwithstanding the provisions of Rule 6 of these Rules be entitled to call an Extraordinary General Meeting should they deem such a meeting necessary in the interests of the Club.

The club is a non-profit making organisation. All profit and surplus is used to maintain or improve club facilities. No profit or surplus will be distributed other than to another non-profit making body or to members on winding up or dissolution of the club.

### 3 MEMBERSHIP

(a) There shall be the following categories of membership of the Club:

- (i) Ordinary Members
- (ii) Life Members

and a person falling into either of these two categories shall for the purpose of these Rules be defined as "a Member".

- (iii) Honorary Life Members
- (iv) Junior Members
- (v) Honorary Members
- (vi) Temporary Members
- (vii) Probationary Members and Probationary Junior Members

(b)

- (i) A candidate for ordinary membership shall be proposed by one Member and seconded by a second Member. Every proposal shall be in writing, signed by the Proposer and Seconder and shall be submitted on the appropriate form which shall give the name, residence and occupation of the candidate, the name of any other sailing club or clubs of which he or she may be a Member, the name and description of any boat which he or she may own and any further information which may from time to time be required and shall be accompanied by the appropriate entrance fee and subscription.
- (ii) Life Members shall be elected from the ordinary Membership of the Club by and at the absolute discretion of the Committee.
- (iii) Honorary Life Members may only be elected by the membership at an Annual General Meeting following a proposal in that respect properly made.
- (iv) Junior Members shall be under the age of 18 years on the 1st January in each year and shall be proposed for membership by a Member and seconded either by a Junior Member or by a Member.
- (v) The Committee may in its discretion elect any person to be an Honorary Member of the Club such person shall be nominated by one Committee Member and seconded by another and any such nomination shall be displayed in the Club for a period of seven days before it is considered by the Committee.
- (vi) A Temporary Member may be proposed by any Member by notification in writing to the Secretary for temporary Membership of the Club for a period of seven days before it is considered by the Committee.

(c) Every nomination for Ordinary Membership and Junior Membership shall be considered by the Committee in the following manner:

- (i) As soon as a proposal is completed in accordance with the foregoing provisions of this Rule shall have been received by the Secretary, details thereof shall be posted prominently in the Clubhouse.
- (ii) Every proposal for membership shall be first considered by the Committee at their first meeting after the candidate's particulars have been posted for seven clear days at least pursuant to the preceding sub-paragraph (i) of this Rule. At such meeting the Committee should, if there be a vacancy in the membership of the Club, proceed to elect or reject the candidate by ballot by show of hands, one quarter or more of the Committee present at such meeting voting for rejection to exclude.
- (iii) Every candidate elected in accordance with the preceding sub-paragraph (ii) of this Rule shall become a Probationary Ordinary Member or Probationary Junior Member as the case may be.
- (iv) A Probationary Ordinary member or Probationary Junior Member shall remain as such for a minimum period of 12 months from the date of such election.
- (v) At the first Committee meeting or such subsequent meeting as the Committee shall in its absolute discretion deem fit after the said period of 12 months shall have elapsed the nomination of the Probationary Ordinary Member or Probationary Junior Member shall again be considered by the Committee. At such meeting of the Committee the Committee shall, if there be a vacancy in the membership of the Club, proceed to elect or reject the candidate by ballot by show of hands, three or more votes cast for rejection to exclude and pending such ballot the Probationary Member shall remain a Probationary member.
- (vi) The Probationary Ordinary Member or Probationary Junior Member having been elected in accordance with the preceding sub-paragraph (v) of this Rule shall become an Ordinary member or Junior Member as the case may be.

Until the second ballot referred to in sub-clause (v) above the Probationary Ordinary Member or Probationary Junior Member shall enjoy the privileges and be subject to the obligations of an Ordinary Member or Junior Member as the case may be save that he shall not be deemed to be a Member for the purposes of these Rules and for the avoidance of doubt but not by way of limitation or enlargement it is declared that he shall not

be entitled to propose or second a candidate for membership of any class, requisition a Special General Meeting, vote at the Annual General Meeting or at a special General Meeting or form part of the core thereof or be an officer of the Club or serve on the Committee or be beneficially entitled to share in the property of the Club.

The Secretary shall send to each newly elected Ordinary and Junior Member as soon as practicable after his or her election, written notice thereof, together with a copy of these Rules.

- d) The subscription and entrance fee shall be such sums as are fixed at the Annual General Meeting, the subscription and entrance fees may be waived or reduced at the absolute discretion of the Committee. There shall be a family subscription rate which shall be payable by a husband and wife who are Ordinary members in accordance with these Rules and which shall also include the Junior Membership subscription of any son or daughter for the time being under the age of 8 years. There shall be a reduced subscription payable by any ordinary member under the age of 21 on the 1st January in any year whilst still in full time study at a place of further education.
- (e) Only Members shall be beneficially entitled to share in the property of the Club.
- (f)
  - (i) Any person who is a competitor or crew Member in any race sponsored by or on behalf of the Club is entitled to use the Club premises within a period of 24 hours before and after the race in which they are competing.
  - (ii) A member may with the prior approval of the Committee introduce a visitor or visitors to use the whole or part of the Club's premises for a specified function, such visitor or visitors enjoying the privileges of temporary membership.
  - (iii) The Committee may cancel without notice the membership of any Member whose annual subscription is in arrears, provided that the Committee may at its discretion reinstate such Member upon payment of arrears and all such other payments or penalties as the Committee in its absolute discretion think fit.
- (g) Only Members defined in paragraph 3(a) (i) and (ii) of the General Rules shall be entitled to vote at any General Meeting of the Club and to elect Officers and Committee of the Club for the purposes of paragraph 5 of those Rules.

#### 4. JUNIORS

The Junior section of the Club shall be made up of the Junior Members and those Members under 18 on the 1st January in each year. The Junior section may have its own committee and shall have a General meeting each year in the month of November when a Junior Captain shall be elected.

## **5. OFFICERS AND COMMITTEE**

The Officers of the Club shall be a President, Vice-President, Commodore, Vice-Commodore, Rear-Commodore (Sailing), Rear-Commodore (Administration), Honorary Secretary, Honorary Treasurer, Honorary Membership Secretary, Honorary Dinghy Secretary, Honorary Cruiser Secretary, Honorary Bosun, Honorary Social Secretary, Honorary Youth Co-ordinator and Honorary Junior Co-ordinator. With the exception of the President and the Vice President, they shall be elected annually at the Annual General Meeting from the Members of the Club.

The Committee shall consist of the Officers of the Club, the Junior Captain and ten other Members, at least eight of whom shall permanently reside within fifteen miles of the Club premises, who shall also be elected annually at the Annual General Meeting. Nominations for Officers and Members of the Committee shall be made to the Honorary Secretary at least seven days before the date of the Annual General Meeting. Each nomination shall be duly proposed and seconded by a Member of the Club and shall have the consent of the nominee. All such nominations shall be posted at the Club notice board six days before the day of the Annual General Meeting and should also be entered in a book maintained for that purpose by the Honorary Secretary. Any election at an Annual General Meeting which, by reason of the number of candidates proposed, is contested, shall be determined by secret ballot. The Committee may appoint such Sub-committees from the Members of the Club as they think fit. The decisions of such Sub-committees shall be subject to ratification by the Committee. The Committee may co-opt onto itself any Member of the Club in its discretion.

## **6. MEETINGS**

- (a) Annual General Meeting. The Annual General Meeting shall be held in the month of December in every year. Notice of an Annual General Meeting shall be sent to every Member of the Club at least fourteen days prior to the date of such meeting.
- (b) Extraordinary General Meeting. An Extraordinary General Meeting may be called by the Honorary Secretary on the receipt of a requisition therefore signed by at least twenty Members. The requisition shall state the exact purpose for which the meeting is to be called. Notice of an Extraordinary General Meeting shall be sent to every Member of the Club at least seven days prior to the date of such meeting and the business of such Extraordinary General Meeting shall be confined to the matters contained in the notice.

## **7. ALTERATION OF RULES**

No rule of the Club shall be altered except at General Meetings whether Annual or

Extraordinary at which three-quarters of the votes cast shall be in favour. At least fourteen days notice of a proposal to amend the Rules shall be circulated to all Members.

## **8. QUORUM**

At any General Meeting of the Club the quorum shall be thirty Members. The quorum at any Committee shall be nine.

## **9. CHAIRMAN**

At the first meeting of the Committee held after the Annual General Meeting the Committee shall elect a Chairman to preside at their meetings and at General Meetings. In addition to his own vote, the Chairman shall have a casting vote in the event of an equality of votes in Committee meetings. In the event of there being an equality of votes on any proposal put to a General Meeting that proposal shall be considered lost there being no casting vote.

## **10. ACCOUNTS**

The accounts shall be made up to the 30th September in each year and shall be audited by the Club Auditor who shall be appointed by the Committee. The accounts shall be displayed in the Club before the commencement of the Annual General Meeting and a copy thereof shall be available to any member upon demand after they have been so displayed.

## **11. MANAGEMENT**

The Management of the Club shall be vested in the Committee elected as hereinbefore provided and the interpretation of these Rules is vested absolutely in the Committee. The Committee shall make such By-Laws as they consider necessary. These By-Laws shall be binding as if they were embodied in the Rules. The principal Club activities should be conducted in accordance with the instructions and guidance contained within the Emsworth Slipper Sailing Club Operations Manual. This manual is to contain risk assessments for these activities and a Child Protection Policy for the Club.

## **12. GUESTS AND VISITORS**

- (a) A Member or Probationary Ordinary member may introduce a guest who is in no way ineligible for membership of the Club. A guest must at all times be accompanied by the introducing Member who shall be responsible for entering the name and address of the guest in the Guests Book. The same person may be introduced into the Club as a guest on not more than six occasions in any one year.

- (b) The Club may admit as a visitor any member of a recognised yacht or sailing club visiting Emsworth, and any such person shall sign the Visitors Book stating the name of their Club. These visitors may purchase refreshments and intoxicating liquor while on the Club premises in accordance with the Club Premises Certificate issued under the Licensing Act 2003

### 13. INTOXICATING LIQUOR

The supply of alcohol by or on behalf of the Club for consumption on or off the premises shall be under the control of the Committee for the benefit of Club members within the times specified at Part 1 of the Club Premises Certificate issued under the Licensing Act 2003.

## BY-LAWS

### GENERAL

1. A copy of the Club Rules and By-Laws shall be exhibited in the Club premises.
2. Any official notice posted on the Club notice board seven days prior to an event shall be deemed sufficient notice to all Members.
3. Notices sent to one member of a Family Membership shall be deemed sufficient notice to all members of that Family Membership.
4. Any complaint should be made in writing to the Honorary Secretary.
5. A book shall be kept in the Club in which Members may enter suggestions.
6. Smoking is not permitted in any Club building or in the Boat and Car Parks, on the balcony or on the terrace below.
7. Children under the age of twelve are only allowed on the Club premises when under the control of a responsible adult.
8. The Club will not accept responsibility for any damage or loss to person or property.
9. Any Member using a craft chartered, hired, loaned or belonging to the Club shall do so at their own risk.
10. The Club premises or any particular part thereof shall be available for use by Members during such periods as the General Committee may from time to time determine.
11. The Club can in its absolute discretion dispose of any item which has been left without visible means of identification on or about the Club's premises or which is not owned by an existing Club Member. No item shall be left on the Club's premises without the owner's name or other clear means of identification being marked thereon.
12. Any person nominated for membership of any class of the Club shall not become a Member until 48 hours have elapsed after their nomination.
13. No Member or visitor shall take, or cause to be taken away from the Club premises any property of the Club. Exceptionally, the Commodore or in his absence a Flag Officer may authorise the temporary loan of Club property providing it does not impinge on any Club activity and the loan is recorded in the Club diary.
14. No member may:
  - a. Conduct their business at or from the Club. Exceptions are members approved by the General Committee who are providing the following services for Club members:
    - i. Catering.
    - ii. Sail training or associated courses
  - b. Advertise their business/services at the Club unless sanctioned by the General Committee. However, members may purchase advertising space in the Club handbook to promote their businesses.
  - c. Receive any profit from Club funds except for professional or trade services rendered at the request of the General Committee.
  - d. Receive any correspondence at the Club, unless it is addressed to that member in their own name or in the title of a post they may hold in the Club.
15. Close family of any employees of the Club may use the facilities of the Club at the absolute discretion of the General Committee.
16. No animals, except working dogs used by disabled people may be brought into the Clubhouse.

## **SAILING**

17. The Sailing Committee is to consist of at least six Members.
18. All races shall be under the direction of a Race Officer who shall be appointed by either the Dinghy or Cruiser Secretaries.

Members should be aware that:

A boat is solely responsible for deciding whether or not to start or to continue racing. This is a fundamental ISAF racing rule.

## **BOAT PARK**

19. Members' boats may only be stored in the spaces allocated by the Dinghy or Cruiser Secretaries. Exceptionally, permission may be granted by a Flag Officer, the Dinghy or Cruiser Secretaries or the Youth or Junior Co-ordinators for temporary overnight storage in an empty space.
20. No boat may be stored on the Club premises without displaying a current Chichester Harbour plaque.
21. Members should ensure that the gates and doors to the parks, boatsheds and changing rooms are closed and locked at all times except for access, especially during dinghy races to ensure the security of the Club buildings and personal property and the safety of our members, particularly our younger members.

## **AMENDMENTS**

Reprinted 18.06.98  
Amended 02.12.98  
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